

**Clinical Governance Meeting Agenda**

**Date: Time:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present:** |  |  |
|  | **Apologies:** |  |  |
|  | **Absent:** |  |  |
|  | **Item to be discussed** | **Presented by (initials)** | **Action required by** |
|  | **Patient engagement and participation** |
| 1 | Equity and Māori health* Update from equity champion
* Current population info
* Progress on Māori health plan
* Progress on Equity Plan (Cornerstone only)

Patient feedback and engagement* Review complaints
* Patient experience survey results
* Informal feedback
* Co-design initiatives being considered/implemented
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|  | **Clinical effectiveness** |
| 2 | Clinical policies* Review and update (see GPDocs schedule)

Clinical audit activities * Check status
* Review results
* Discuss next steps

Equitable health outcomes* Measure and review current status
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|  | **Quality improvement** |
| 3 | Patient safety* Incidents/adverse events
* Trends
* Update of risk register
* Infection control

Quality initiatives* New projects
* Review of projects and measures
* Update of quality plan
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|  | **Effective engaged workforce** |
| 4 | Staffing and wellbeing* Staffing update
* Workforce planning
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|  | **Other agenda items** |
| 5 | * Staff feedback and requests
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