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Description automatically generated

**Clinical Governance Meeting Agenda**

**Date: Time:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present:** |  |  |
|  | **Apologies:** |  |  |
|  | **Absent:** |  |  |
|  | **Item to be discussed** | **Presented by  (initials)** | **Action required by** |
|  | **Patient engagement and participation** | | |
| 1 | Equity and Māori health   * Update from equity champion * Current population info * Progress on Māori health plan * Progress on Equity Plan (Cornerstone only)   Patient feedback and engagement   * Review complaints * Patient experience survey results * Informal feedback * Co-design initiatives being considered/implemented |  |  |
|  | **Clinical effectiveness** | | |
| 2 | Clinical policies   * Review and update (see GPDocs schedule)   Clinical audit activities   * Check status * Review results * Discuss next steps   Equitable health outcomes   * Measure and review current status |  |  |
|  | **Quality improvement** | | |
| 3 | Patient safety   * Incidents/adverse events * Trends * Update of risk register * Infection control   Quality initiatives   * New projects * Review of projects and measures * Update of quality plan |  |  |
|  | **Effective engaged workforce** | | |
| 4 | Staffing and wellbeing   * Staffing update * Workforce planning |  |  |
|  | **Other agenda items** | | |
| 5 | * Staff feedback and requests |  |  |